

Human Resources Committee (Extraordinary Meeting)

8 February 2023

Present: Mrs J James (Deputy Chair in the Chair)
Councillor Mrs D Clements, Dr R Heath-Davies, Mr GA Jones,
Councillor R Jordan, Councillor PJ Morgan and Councillor A Wilcox.

(NPA Offices, Llanion Park, Pembroke Dock: 2.00p.m. – 3.00p.m.)

1. Apologies

Apologies for absence were received from Councillor Dr S Hancock and Councillor M James.

2. Disclosures of interest

There were no disclosures of interest.

3. Exclusion of the Public

It was **resolved** that the public be excluded from the meeting as exempt information, as defined in Paragraphs 12 and 15 of Part 4 of Schedule 12A to the Local Government Act 1972, would be disclosed.

4. Update on Staff Changes

The Chief Executive presented revised proposals based on changes to HR, Democratic Services and the management of the office in Llanion. Members discussed the proposal and gave consideration to issues such as Welsh language and Information Governance, before agreeing the proposed changes.

It was resolved to delegate to the Chief Executive the implementation of the following changes, subject to the required consultation with staff:

- **Appointment of a Head of People;**
- **Appointment of a Democratic Services Manager, who would report to the Head of People;**
- **Appointment of a Llanion Services Manager to manage the Llanion reception and caretakers and report to the Head of Decarbonisation.**

However, if significant counter proposals were received then the matter would be returned to the HR Committee for consideration.



The Minutes of this meeting were confirmed at the meeting of the HR Committee held on 28 June 2023 without amendment

