

**NATIONAL PARK AUTHORITY
(Annual General Meeting)**

21 June 2023

Present (In Person)

Councillor Steve Alderman, Councillor D Clements, Councillor Dr SL Hancock, Dr R Heath-Davies, Mrs S Hoss, Mrs J James, Councillor M James, Mr GA Jones, Councillor PJ Morgan, Dr RM Plummer, Councillor B Price, Councillor M Wiggins, Councillor A Wilcox and Councillor C Williams.

Present (Remotely)

Dr M Havard, Councillor R Owens and Councillor S Skyrme-Blackhall.

(NPA Offices, Llanion Park, Pembroke Dock and Remotely:
10.00a.m. – 10.10a.m.)

1. Election of Chair

The Chief Executive opened the meeting and reported that only one nomination had been received for the office of Chair; Councillor D Clements.

On the proposal of Dr R Heath-Davies, Seconded by Councillor M James, it was **RESOLVED** that Councillor D Clements be elected Chair for the ensuing year.

2. Chairman's thanks and welcome

Councillor Clements thanked Members for electing her as Chair of the Authority and welcomed Councillor B Price to the Authority.

In a brief update of the past year, Councillor Clements discussed her highlights which included Prince Charles' visit to St Govan's and attending the funeral of Queen Elizabeth II. The Chair acknowledged the latter to be an incredibly sad occasion however considered it to be a great experience and an opportunity afforded by being Chair of the Authority, for which she was grateful.

Councillor Clements explained that she now had a better understanding of the commitment and passion of the staff and volunteers within the Authority. She expressed thanks on behalf of all of the Members and added that this hard work would put the Pembrokeshire Coast National Park Authority in a better position to deal with challenges in future.



Finally, the Chair thanked both Dr R Heath-Davies for a good partnership and the Members for their support. Councillor Clements acknowledged that they sometimes had to make difficult decisions which were not always popular however these decisions were made to protect the National Park for future generations.

3. Election of Deputy Chair

The Chair reported that following the withdrawal of Councillor R Owens, only one nomination remained for the office of Deputy Chair; Dr R Heath-Davies.

On the proposal of Councillor D Clements, Seconded by Mr G Jones, it was **RESOLVED** that Dr R Heath-Davies be elected Deputy Chair for the ensuing year.

Dr R Heath-Davies thanked Members for the great honour of being elected the Deputy Chair of the Authority and confirmed that she would continue to support the Chair in any way possible.

4. Apologies

An apology for absence was received from Councillor R Jordan.

5. Disclosures of interest

No disclosures of interest were received.

6. Membership of Committees and External Organisations

Referencing her report, the Administration and Democratic Services Manager highlighted vacancies within the paper caused by the departure of Councillor V Thomas. The vacancies were on the Audit and Corporate Services Review Committee and the Employee Forum. Councillor B Price confirmed that she was happy to fill these vacancies.

Dr RM Plummer confirmed that Mrs J James would replace her on the Employee Forum for the ensuing year subject to Members approval.

The Administration and Democratic Services Manager noted that other members had expressed an interest in swapping committees. Dr M Havard and Mr GA Jones then confirmed that they wished to swap with Dr M Havard now being on the Audit and Corporate Services Review Committee and Mr GA Jones on the Operational Review Committee.

It was noted that the composition of the Investigating and Disciplinary Committee, the Grievance Committee and the Appeals Committee would be confirmed once all Chairs and Deputy Chairs had been elected.



The Administration and Democratic Services Manager then turned to Representation on External Organisations within her report and noted that there was a vacancy on the Welsh Local Government Association Council. Councillor D Clements confirmed that she would be happy to fill this vacancy and Dr R Heath-Davies confirmed that she would be happy to act as a substitute.

It was **RESOLVED**:

- (a) that the following membership of the National Park Authority, its Committees and Groups be agreed:

NATIONAL PARK AUTHORITY

All Members

DEVELOPMENT MANAGEMENT COMMITTEE

All Members

AUDIT AND CORPORATE SERVICES REVIEW COMMITTEE (6 PCC, 3 WG)

Councillor S Alderman	Dr M Havard
Councillor D Clements	Dr R Heath-Davies
Councillor M James	Mrs S Hoss
Councillor R Owens	
Councillor S Skyrme-Blackhall	
Councillor B Price	

OPERATIONAL REVIEW COMMITTEE (6 PCC; 3 WG)

Councillor Dr SL Hancock	Mrs J James
Councillor R Jordan	Mr GA Jones
Councillor PJ Morgan	Dr RM Plummer
Councillor M Wiggins	
Councillor A Wilcox	
Councillor C Williams	

HR COMMITTEE (6 PCC; 3 WG)

Councillor D Clements	Dr R Heath-Davies
Councillor Dr SL Hancock	Mrs J James
Councillor M James	Mr GA Jones
Councillor R Jordan	
Councillor PJ Morgan	
Councillor A Wilcox	



EMPLOYEE FORUM (4 PCC; 2 WG)

Councillor R Owens	Mrs S Hoss
Councillor A Wilcox	Mrs J James
Councillor C Williams	
Councillor B Price	

CONTINUOUS IMPROVEMENT GROUP (4 Members)

Chair, National Park Authority
Chair, Audit and Corporate Services Review Committee
Chair, Operational Review Committee
Chair, Development Management Committee

MEMBER SUPPORT AND DEVELOPMENT COMMITTEE (9 Members)

Councillor D Clements	Mrs S Hoss
Councillor M James	Mrs J James
Councillor R Jordan	Dr RM Plummer
Councillor S Skyrme-Blackhall	
Councillor A Wilcox	
Councillor M Wiggins	

SDF COMMITTEE (4 PCC; 2 WG)

Councillor S Alderman	Dr M Havard
Councillor Dr SL Hancock	Dr RM Plummer
Councillor M James	
Councillor S Skyrme-Blackhall	

STANDARDS COMMITTEE APPOINTMENTS PANEL

Chair and Deputy Chair, National Park Authority
Chair, Audit and Corporate Services Review Committee
Councillor S Alderman
One lay Member

STANDARDS COMMITTEE (2 PCC; 1 WG plus four Independent Members)

Councillor Dr SL Hancock	Dr RM Plummer	Mr J Daniels
Councillor M James		Mr P Davies
		Ms W Taylor
		Mrs V Tomlinson

YOUTH COMMITTEE (1 Member representative)

Mrs S Hoss	Councillor R Jordan
	Councillor S Skyrme-Blackhall
	(Substitutes)



VOLUNTEER FORUM (1 Member representative)

Councillor M James

Councillor S Skyrme-Blackhall
(Substitute)

NOTE:

The Chair and Deputy Chair of the Authority are ex-officio Members of all Committees, Groups, etc. The immediate past Chair is also regarded in this capacity for a period of one year only after vacating the office of Chair.

UK NATIONAL PARKS CHAIRS' FORUM

Chair, National Park Authority

Deputy Chair, National Park
Authority (Substitute)

NATIONAL PARKS WALES

Chair and Deputy Chair, National Park Authority

WELSH LOCAL GOVERNMENT ASSOCIATION

COUNCIL

Councillor D Clements

Dr R Heath-Davies
(Substitute)

EXECUTIVE BOARD

Chair, National Parks Wales

JOINT COUNCIL FOR WALES

Councillor S Alderman

Councillor R Owens
(Substitute)

RURAL FORUM

Chair, National Park Authority

WG PARTNERSHIP COUNCIL FOR WALES

Chair, National Parks Wales

CAMPAIGN FOR NATIONAL PARKS (One Member)

Representative from National
Parks Wales

Dr M Havard (Contact Member)



ALLIANCE FOR WELSH DESIGNATED LANDSCAPES *(One Member)*

Dr M Havard

NATIONAL COASTAL FORUM (FORMERLY CARDIGAN BAY GROUP/ADVISORY GROUP)

Councillor M James

Dr M Havard *(Substitute)*

PORT OF MILFORD HAVEN ADVISORY COMMITTEE *(One Member plus Substitute)*

Councillor R Owens

Councillor R Jordan *(Substitute)*

PEMBROKESHIRE LOCAL ACCESS FORUM *(One Member)*

Councillor S Skyrme-Blackhall

SAUNDERSFOOT HARBOUR ADVISORY COMMITTEE *(One Member)*

Councillor C Williams

PEMBROKESHIRE COLLEGE ADVISORY FORUM

Councillor R Jordan

PEMBROKESHIRE COAST NATIONAL PARK TRUST *(Two Members)*

Dr M Havard

Councillor M Wiggins

SKOMER MARINE CONSERVATION ZONE ADVISORY GROUP *(One Member)*

Councillor P Morgan

VISIT PEMBROKESHIRE

Councillor D Clements

The Minutes of this meeting were confirmed at the meeting of the National Park Authority held on 26 July 2023 without amendment

