

Director Recruitment Panel

27 July 2022

Present (in person)

Councillor M James (Chair)

Councillor Mrs D Clements, Mr GA Jones and Councillor PJ Morgan.

Present (Remotely)

Dr M Havard, Dr R Heath-Davies and Mrs J James.

(NPA Offices, Llanion Park, Pembroke Dock and Remotely: 12.30p.m. – 1.05p.m.)

1. **Apologies**

There were no apologies for absence.

2. **Disclosures of interest**

Disclosures of interest were received from Councillors D Clements and M James and Mrs J James as some of the candidates were known to them in a professional capacity.

[Dr R Heath-Davies tendered her apologies and left the meeting before the end of the discussion on the following item, but after the vote had been taken on the candidates to be interviewed.]

3. **Appointment of a Director**

The Panel was advised that following advertisement of the post of Director of Planning, Decarbonisation and Engagement, as agreed by the HR Committee on 18 May 2022, six applications had been received. These had been assessed by Gatenby Sanderson, the recruitment consultants who had been engaged, and they had recommended that 3 candidates be interviewed. However on consideration of the applications, it was proposed and seconded that four candidates be interviewed. It was expected that interviews would take place face to face, however a virtual interview could be held with specific candidates at their request, and if they were unable to attend in person.

There followed a discussion on the next steps in the process and it was agreed that draft questions would be circulated to the Committee for comment, together with a timetable for the day.

It was **resolved** that four candidates be invited for interview on 8 August 2022.

