

Action Log – Audit and Corporate Services Review Committee

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
995	15/05/2024		Ensure cash risk / safety of staff captured on sub-risk register	TJ	Next meeting	Update on Sub-risk registers to a future meeting
1007	31/07/2024		Coast Path Management Strategy - circulate existing Strategy to Members and provide an update on progress with review/refresh to next meeting	JRP	Spring 2025	Completed. A workshop to consider the draft revised strategy arranged for 26 March, prior to it being presented to NPA.
1009	31/07/2024		Reminder to Members to sign the ICT User Policy and provide update on numbers completed	CL	Next meeting	Complete. All Members have now signed the policy.
1028	13/11/2024	7	Request for more robust Health and Safety Minutes in terms of attendees and actions to be fed back to the Group	TJ	Next meeting	Complete. Noted and actioned
1029	13/11/2024	8	Due dates for Countryside Management Coast Path Audit recommendations be amended to 31/3/25	MT	Next meeting	Completed.
1030	13/11/2024	8	Provide update regarding the sourcing of tier 2 child protection/adult protection refresher training	TJ	Next meeting	This work is ongoing as the Safeguarding Group is still trying to identify suitable courses
1031	13/11/2024	14	Consideration to be given to identification of future issues/horizon scanning with regard to Risk before the next meeting	TJ	Next meeting	To be implemented as part of the change to Risk Register following the Risk Maturity Internal Audit.