

People Services Committee Action Log

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
1049	15/01/2025	5	Personal Development Pro-forma - to feature a checklist of mandatory training and relevant links to training recordings.	CL		Completed.
1050	15/01/2025	5	Mandatory training - to provide further information to Members.	CL/JA		At present Planning and Sexual Harassment in the Workplace are the only mandatory training courses for Members. A review of mandatory training is ongoing.
1051	15/01/2025	6	Sickness absence rates - to feature a comparison of sickness absence rates to the previous year in future reports.	JA		Completed