SUSTAINABLE DEVELOPMENT FUND

CRONFA DATBLYGU CYNALIADWY

Application Form

Please read the information sheet and guidance notes to help you answer the questions.

Part 1: Organisation and contact information

1 What is the full legal name of your organisation, as shown on your governing document?

2 What is the main or registered address, including postcode, for your organisation?

3 What type of organisation are you?

Select your organisation type from at least one of these categories. You can select from more than one category if relevant.

☐ Voluntary or community organisation (including registered charities, constituted groups or clubs, not-for-profit companies, social enterprises and Community Interest Companies)

☐ Statutory organisation (including town, parish or community councils)

☐ Other (please specify)

4 Give any reference or registration numbers you have:

Charity registration number
Company number

5 Organisation website address and social media name/s

6 Main contact:

Who should we contact if we have questions about your application?

Name
Position or job title
Telephone
Email
Preferred language
Any particular communication needs

7 Legally responsible contact:

Who in your organisation will be legally responsible for the funding?

This cannot be the same person as the main contact.

Name
Position or job title:
Telephone
Email
Preferred language
Any particular communication needs

Part 2: Your project

8. What is the name of your project?

You can write up to 40 characters including spaces.

9 What would you like to do?

Please tick

- [ ] Install renewable energy generation facilities to a community building
  i.e. solar panels
- [ ] Develop an initiative to promote reduction in carbon emissions in transport
  i.e. installing an electric charging point for bikes or cars or by supporting access to non-individual travel
- [ ] Install a community facility that minimises waste,
  i.e. water fountain
- [ ] Any other community-based carbon reduction initiative.

10 Project description

Please describe your project (maximum 500 words). We would like to know what you want to do and how the project will support the reduction in carbon or help with climate change. Explain who will be involved and why the project is needed.

11 Where will your project take place?

12 Have you checked with the relevant Authority as to whether planning permission is required for your project? Please provide a clear confirmation of any planning requirements.

13 If planning permission is required, has this been obtained?
☐ Yes
☐ No

14 When are you planning on starting and completing your project?

15 Are you VAT registered?
☐ Yes
☐ No

16 Please provide a detailed breakdown of your budget
If you are VAT registered please include your costs before VAT is added.
Please round your costs to the nearest £1.

Costs	Amount from us (£)	Quote received
Example: Electric vehicle charging point	£19,000	Yes
A: Total project cost		

17 How much money are you asking SDF for?

B: Total amount SDF funding sought		

18 What match funding is available to the project?
PLEASE CHECK: Amount B + Amount C = Should equal amount A

Source of match funding	Amount	Secured
C: Total match funding (this must be minimum of 20% of total project costs)		

19 How will you measure the impact of your project? Maximum 300 words

20 How will your project be sustained long term? Maximum 300 words

21 How will you communicate the benefits of your project to the wider community?

22 What the effects will your project have on the Welsh language? What will be the positive and/or negative effects?

Part 3: Declaration

Tick the boxes and sign below to confirm that:

You have been authorised by the governing body of your organisation (the board or committee that runs your organisation) to submit this application

I agree ☐

All the information you have provided in your application is accurate and complete and you will notify us of any changes.

I agree ☐

Full name [   ]
Position in organisation [   ]
Signature [   ]

Date signed [   ]

Please make sure that all signatures are scanned copies of real signatures.

Please send a copy of your most recent accounts and constitution if you are not registered with the charity commission. Please also provide quotes for your expenditure.

Send us your completed application via email.

Please put your organisation name in the subject field of your email and send it to **sdf@pembrokeshirecoast.org.uk**